



DUAL DEGREE AGREEMENT
BETWEEN
MANAGEMENT AND SCIENCE UNIVERSITY
MALAYSIA
AND
UNIVERSITAS AIRLANGGA
INDONESIA



No.: MSU/GA/S5/628/007

This agreement, pursuant to the Memorandum of Understanding signed on March 2019, shall hereinafter referred to as Memorandum of Agreement (MOA), is made by and between:

MANAGEMENT AND SCIENCE UNIVERSITY, (hereinafter referred to as “**MSU**”), with the address at University Drive, Off Jalan Persiaran Olahraga, Seksyen 13, 40100 Shah Alam, Selangor Darul Ehsan, Malaysia as the one part,

and

UNIVERSITAS AIRLANGGA, (hereinafter referred to as “**UNAIR**”), with the address at Campus C Mulyorejo, Surabaya, Jawa Timur, Indonesia 60115, as the second party,

describes the terms and conditions governing 1+1 articulation program in which students from postgraduate program of:

No	Universitas Airlangga	Management and Science University	Program Name
1	Magister Manajemen	Master of Business Administration (Project Management)	Dual Degree

The Parties are desirous of entering into this MOA to declare their respective intentions and to establish a basis of co-operation and collaboration between the Parties upon the terms as contained herein.

ARTICLE I. SCOPE OF PARTNERSHIP

1) *Objective*

The purpose of this MOA is to establish a 1+1 Program that provides an opportunity for students to obtain dual degrees for their Master studies at UNAIR and MSU.

2) *Program Name*

For the purpose of this document, the Dual Degree Program under this MOA shall hereinafter referred to as the “Program”.

3) *Graduation and Degree*

The enrolled students must be able to fulfil all graduation requirements for their Master Degree in both institutions, per respective institution’s terms and regulations. Upon

completion of the program, students will receive a Master Degree Diploma Certificate issued by UNAIR & MSU.

ARTICLE II. ARTICULATION PROGRAM

1) Period of Study

Standard period of study is 1+1. Students who participate will complete one (1) year (the first year) at their home university, then they will continue their study in the host institution for one (1) year (the second year).

2) Mapping Program

Curriculum mapping (further details refer to Appendix 1) will be amended according to the intake of the year, based on adjustments required by the respective Ministry of Higher Education in Indonesia and Malaysia.

3) Areas of Program

MSU and UNAIR will focus on the 1+1 program in Indonesia and Malaysia and this includes but is not limited to sending and hosting students according to the terms described under this MOA.

4) Required Credits

The total credits to accomplish a master degree in home university is at least 46 credits, and the rest of the credits (a total of 30 credits) will be delivered in host university. Participating students who manage to encompass the minimum total amount of UNAIR and MSU credits combined will be deemed eligible to continue their studies to PhD level at both MSU and UNAIR.

5) Postgraduate Thesis and Details of Supervision

The postgraduate thesis shall be completed in English and submitted by the last semester for both university students. Students will have advisor(s) from both MSU and UNAIR. Thesis defence will be conducted in their home university. Any publication resulting out of the research findings concluded from the submitted theses and/or any other research findings done by students enrolled in the Program under this MOA shall be jointly published by both UNAIR and MSU. The expenses required for publication fees are subject to written mutual agreement.

ARTICLE III. ADMINISTRATIVE PROCEDURE

1) Admission Procedure

Both parties agree that participants of the Program will be selected according to the academic qualifications set out by MSU and UNAIR, including their language proficiency (more on Article III Point 2 below).

UNAIR and MSU will admit qualified candidates from both undergraduate students and those interested in pursuing a Dual Degree program for Master.

For students, they will be required to apply for a student visa in order to complete their later year of study at the host university. MSU or UNAIR will provide the participating

students with the documents required to register for their visas in preparation of their temporary stay in the host country. A complete list of documents required are as follows:

No	Items	Procedure Host Institution
1.	Engagement activity	A. Provide promotional materials B. Promoting the program using digital marketing such as Google ads or social media dissemination C. team will join Partner to conduct school promotion
2.	Administration	A. Average Minimum SKHU is 66 B. Passport (Minimum Active 18 Month prior registration) C. Photo white background 3x4 (JPEG/JPG) D. Application form E. Diploma certificate and Letter of Graduation
3	Interview	Pre-Interview session with partner and potential students
4	Offer Letter	Issue offer letter to new students
5	Matric Card	Issue host university student ID

2) *Language Proficiency*

Program	Program	Minimum English Proficiency Requirement
Magister Manajemen	Master of Business Administration (Project Management)	IELTS : 5.0 or TOEFL IBT : 64 or MUET : Band 3.5

Students must provide proof of their language proficiency prior to their visa application to study their second year at the host institution. Students are also required to achieve the minimum English Proficiency Requirement and submit the language certificate prior to their graduation, subject to the regulations of the Ministry of Higher Education from the host country.

3) *Number of Students*

The number of students participating in the Program will be decided upon mutual discussion between the two institutions.

4) *Obligations of the Parties*

The parties are obliged to:

- a. Nominate qualified candidates for the program;
- b. Oversee and assist in the admission application and the visa application processes;
- c. Provide the applicants with the appropriate departure orientation;
- d. Inform the date of arrival of the students or arrange airport pickup services;
- e. Provide current information on the program such as commencing date, costs and fees, and guidelines for admission application;
- f. Review the applications and send qualified applicants the Letter of Acceptance and documents for visa application;
- g. Provide on- and/or off-campus housing (fees are borne by the students);
- h. Provide arrival airport pickup by request (fees are borne by the students);
- i. Provide appropriate orientation for the students in the first year;
- j. Provide a suitable insurance scheme which covers health and accidents during students' studies (fees are borne by the students);

- k. Provide the English version of academic transcripts for the students at the end of every semester.

ARTICLE IV. FINANCE AND SERVICE

- 1) *Tuition and Fees*

Tuition and fees are the responsibility of the students. For the exact amount that needs to be paid, please refer to the **Appendix 2**.

- 2) *Other Expenses*

The students will bear all the costs of living, including accommodation, health and travel insurance, visa application, visa renewal application, internship, local transportation, non-subsidized course materials, as well as any other expenses not specified in the MOA but still related to the activities under this MOA.

ARTICLE V. DURATION OF MEMORANDUM OF AGREEMENT

This MOA shall take effect for five (5) academic years from the day the representatives of both institutions affix their signatures. The MOA will be automatically extended after the initial 5 years of its implementation, unless either Party provides a written notice to the other Party at least six (6) months prior to the date of expiry. In case of termination, the program(s) and/or activity(ies) carried out under this MOA shall continue to apply until their completion.

ARTICLE VI. EFFECT OF MEMORANDUM OF AGREEMENT

- 1) The Parties may propose a written request for a revision, modification or amendment of all or any part of this MOA. Such revision, modification or amendment will be made into an Addendum of Memorandum of Agreement and will be submitted as part of this MOA. Such revision, modification or amendment will enter into force on the date agreed by both Parties. Any revision, modification or amendment will not prejudice the rights and obligations arising from or based on this MOA prior or up to the date of such revision, modification or amendment.
- 2) Nothing contained herein is to be construed so as to constitute a joint venture partnership or formal business organisation of any kind between the Parties or so to constitute either Party as the agent of the other.
- 3) Thus, any difference or dispute arising out of the interpretation, implementation or application of the provisions of this MOA will be settled amicably by mutual consultation or negotiation between the Parties without reference to any third party or international tribunal.
- 4) In the event of circumstances beyond the control of the Parties or any Force Majeure which results in the unlikelihood of carrying out the MOA altogether, the Parties, in good faith and for the sole purpose of this MOA, shall settle the issue amicably by mutual consultation or negotiation between the Parties. The Parties shall be released from their respective obligations upon such event of Force Majeure. In return, the Parties reserve the right for reasons of national security, national interest, public order or public health to

suspend temporarily, either in whole or in part, the implementation of this MOA, in which suspension will take effect immediately once notification has been given to the other Party.

- 5) The Parties shall be held accountable for the confidentiality of any information and/or data which are exchanged, acquired and shared amongst the Parties throughout the course of activities and/or any other projects conducted in accordance with this MOA, unless said data and/or information has already been registered in public domain prior to this MOA.
- 6) Should any intellectual property emerge within the course of activities and/or any other projects conducted under this MOA, the ownership of the intellectual property will be shared equally amongst the Parties and thus referred to as "joint intellectual property".
- 7) Publishing rights for any writings generated from activities and/or any other projects pursuant to this MOA will be shared equally amongst the Parties.

IN WITNESS THEREOF, the authorised representatives of MSU and UNAIR signed this Memorandum of Agreement on the date specified below.

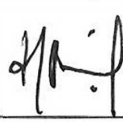
Date: Feb 24, 2023

Management and Science University



Prof. Dr. Mohd Shukri Ab Yajid
President

Universitas Airlangga



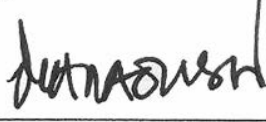
Prof. Dr. Mohammad Nasih, SE., MT., Ak
Rector

Witness



Prof. Dr. Indang Ariati Ariffin
Vice President, Research and International
Affairs

Witness



Prof. Dr. Dian Agustia
Dean of Faculty of Economics and Business

APPENDIX 1

CURRICULUM MAPPING

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CURRICULUM MAPPING

DOUBLE DEGREE MSU-UNAIR - MBA PM

UNAIR (Year 1)			
No.	Courses		Credits
	Code	Name	
Semester 1			
1	MINK 601	Financial Management: Theory and Application	3
2	MNO 601	Operation and Process Management: Theory and Application	3
3	MNM 616	Human Resource Management: Theory and Application	3
4	MNP 601	Marketing Management: Theory and Application	3
Sub Total Credits Semester 1			12
Semester 2			
5	SII 601	Business Information System	3
6	MNM 626	Global Business Management	3
7	ETE 601	Business Ethics and Creating Share Value	3
Sub Total Credits Semester 2			9
Semester 3			
8	MNU	Business Simulation	3
9	MNU	Corporate Strategy	3
Sub Total Credits Semester 3			6
Total Credits			27

MSU (Year 2)			
No.	Courses		Credits
	Code	Name	
Semester 1			
1	DLW5013	Business Law and Ethics	3(3+0)
2	DAC5013	Accounting for Corporate Decisions and Evaluation	3(3+0)
3	DEC5013	Economics for Management	3(3+0)
4	DMG5163	Quality Management Techniques	3(3+0)
Total Credit Hours			12
Semester 2			
5	DCT5043	Database Administration	3(3+0)
6	DMG5143	Project Procurement Management	3(3+0)
7	DMT5023	Statistical Analysis	3(3+0)
8	DRS5053	Research Methodology	3(3+0)
Total Credit Hours			12
Semester 3			
9	DRS5066	Project	6(0+6)
Total Credit Hours			6
Total Credits			30

APPENDIX 2

FEE STRUCTURE

No	Item	Unair Initial Payment	UNAIR			MSU Initial Payment	MSU Initial Payment (3 month before arrived)	MSU				
			Sem 1	Sem 2	Total			Sem 1	Sem 2	Sem 3	Total	
1	Registration & Application Fee **	1967			1967	907						907
2	Personal Bond & Visa Fee *	178	165		343		717					717
3	Tuition fee		1925	1925	3850			622	622	622	622	1866
4	Total				6160	907	717	622	622	622	622	3490

MSU Regulation:

- *) Visa fee is subject to change and Payment need to pay on 2nd year
- **) Registration fee need to pay during student registration at Home University
- ***) Repeat paper USD 552 per subject

Unair Regulation:

- *) Visa fee is subject to change and Payment need to pay on 2nd year
- **) Registration fee need to pay during student registration at Home University
- ***) Repeat paper USD 552 per subject
- ****) Visa fee details in Rupiah are as follows:
 - Initial Payment : 2.650.000 IDR (Student Visa Fee)
 - One Year KITAS : 2.500.000 IDR
 - Total : 5.150.000 IDR

APPENDIX 3

POINT OF CONTACT

For MSU:

Academic-related details

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For UNAIR:

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